

Constitution of the Churchill College Middle Common Room

We, the advanced students of Churchill College at the University of Cambridge, in order to form a government to manage our affairs and promote the interests and general welfare of our community do ordain and establish this Constitution of the Churchill College Middle Common Room (hereinafter the MCR).

Article 1 Objectives

There shall be an MCR in Churchill College to:

- i) Promote the interests of its members;
- ii) Provide social facilities and activities for its members;
- iii) Collate and express the opinions of its members in relation to their participation in College life.

Article 2 Membership

There are three categories for membership of the MCR:

- a) Full Members are:
 - i) 'Advanced' or 'affiliated' students as defined in the College Ordinances and Regulations;
 - ii) All JCR-MCR Joint Officers as defined in the Rules and Procedures;
- b) Associate Members are Cambridge-based partners of Full Members;
- c) Honorary Members are persons affiliated to the University voted by the MCR Community at a Termly General Meeting with approval of the Tutor for Advanced Students. Fees, constraints and the level of benefits received shall be outlined in the Rules and Procedures.

Article 3 Committee

The Committee shall represent and work on behalf of the MCR community.

Section 3.1 Officers

- a) The Committee shall be constituted by Executive and Non-Executive officers.
- b) The Executive officers shall be constituted by a President, a General Secretary and a Treasurer.
- c) The Non-Executive shall be constituted by further Committee positions as detailed in the Rules and Procedures.

Section 3.2 Responsibilities of the Executive

- a) The Executive officers shall have fiduciary responsibility for the MCR finances.
- b) The President shall be a member of Governing Body and College Council.
- c) The President shall have the responsibility to oversee the affairs of the MCR.
- d) The President shall have the authority to act as the representative of the MCR.
- e) The President shall have the authority to fill any vacancies in the Committee for the period until the next relevant election, subject to a majority vote of the Committee.
- f) Either the General Secretary or Treasurer is the additional member of Governing Body and College Council.
- g) The President shall assign Representatives to College committees.
- h) The General Secretary shall be responsible for all non-financial official records relating to the MCR.
- i) The Treasurer shall have the duty of managing the accounts and funds of the MCR.
- j) The Treasurer shall have oversight of the MCR bar accounts.
- k) The Executive officers shall call elections.
- l) The Executive officers shall perform the room ballot in conjunction with the Tutor for Advanced Students (TAS).

Section 3.3 *Absence of President*

- a) In the case of removal of the President from office, resignation, or inability to discharge the duties of said office, the power and duties of the office shall devolve, until a Special Election can be held, on the first available in the following list: General Secretary; Treasurer; Delegate of the Committee; Delegate of the TAS.
- b) In the absence of the President from a meeting, the first available in the following list shall chair the meeting: General Secretary; Treasurer; Delegate of the Committee; Delegate of the TAS.

Section 3.4 *Elections*

- a) The Full Members shall have the authority to remove a Committee member subject to a two-thirds majority outcome of a ballot.
- b) There shall be two sets of elections each academic year. The first will be held at the start of Michaelmas term and the second at the start of Lent term.
- c) For purposes of continuity into the new academic year, elections for all Executive positions will take place at the start of Lent Term.
- d) The time of election of each Non-Executive position will be specified in the Rules and Procedures.
- e) The term of office of a Committee member shall be one year from the date of election or until the next election date for the position, whichever is first.
- f) Either/both of the following ballot mechanisms may be used:
 - i) Written ballot with ballot boxes open for a minimum of 8 hours over 2 days;
 - ii) Online ballot open for a minimum of two days.
- g) Manifestos shall be provided to the MCR community for Executive elections and any contested Non-Executive elections.
- h) Only Full Members shall be eligible to vote. Only Full Members shall be eligible to hold Executive office. All members are eligible to hold Non-Executive office.

Article 4 *Meetings*

There shall be at least one Termly General Meeting (TGM) during each University Full Term.

An Extraordinary General Meeting (EGM) may be called by ten Full Members or by the President. Extraordinary Meetings may not be held during any College shutdown period.

The Rules and Procedures may only be changed at a TGM or EGM.

Article 5 *Amendments to Constitution*

The Constitution may be revised by a two-thirds majority vote of Full Members, subject to a turnout of at least one-third of all Full Members. No amendment shall take effect until it is confirmed by a majority vote of the College Council.

Notice of all proposed modifications and revisions must be given to all Full Members, at least one week prior to holding a referendum.

Either/both of the following ballot mechanisms may be used:

- a) Written ballot with ballot boxes open for a minimum of 8 hours over 2 days;
- b) Online ballot open for a minimum of two days.

Article 6 *Oversight*

There shall be a Senior Treasurer of the MCR. The Senior Treasurer shall be the TAS or another Senior Member delegate by the TAS.